

First Baptist Church O'Fallon IL
KidsCare Worker
Job Description

Effective January 2020

Accountable to: KidsCare Director and KidsLife Director

Position: KidsCare Worker part time paid or volunteer

Purpose: To provide age appropriate dependable nurturing care to children ages birth through Pre-K attending First Baptist Church ministry events.

- Care includes but not limited to bottle feeding/snacks, changing diapers, assisting with bathroom hygiene needs, maintaining a clean safe and secure environment, teaching of bible story, setting up centers for play.

General Qualifications:

- Be of good moral and Christian character
- Willingness to submit to background check
- Provide name, number, address/email address of three references
- Fingerprints of paid worker (18 yrs. and older) working during weekday hours
- Knowledge of age appropriate needs for children ages birth through Pre-K with the ability to adapt and interact with a variety of personalities.
- Have basic knowledge of first aid.
- Be polite, friendly and courteous to all children, parents, coworkers and FBCO staff.
- Stability of physical, mental and emotional health, able to lift up to 30lbs and able to be on the floor with children.
- Ability to communicate and follow instructions.
- Meet dress code requirements
- Must wear KidsCare ID at all times.
- Education: workers ages 18 years and older. High school diploma or GED equivalent.
- Have reliable transportation, working phone numbers, and an email address.
- Keep confidentiality as a sacred trust.
- Adhere to all KidsCare Policy Guidelines.

Termination

- There will be a 90-day probationary period
- Either party may terminate employment or volunteer position without cause.
- Beyond this a **two-week written** notice is expected from either party.
- **Dependability is essential.**
- **Tardiness and excessive absences will result in termination of employment or volunteer position.**
- Dress code is in place--if not followed, can be cause for termination.

***See Dress Code

Immediate termination without notice will occur in cases of:

- Intentional verbal, physical or emotional abuse or neglect of any child, parent or FBC staff.
- If the employee or volunteer is under criminal investigation for child abuse, neglect, endangerment or related charge.